



Investment
Property
Managers

Ending a Tenancy

Ending your tenancy must be done in writing and requires the signatures of all the tenants on the lease. Depending on when you are leaving your tenancy, determines the amount of notice required.

EXPIRED LEASES

If your lease has expired you are required to provide a minimum of 21 days notice, notice is taken from the day we receive the notice, not necessarily the day you send it.

LEAVING AT THE END OF YOUR TENANCY

If you want to leave at the expiry of your lease, you need to provide a minimum of 14 days to move out on that date, if you go over this period, ie, there is less than 14 days before your lease expires, you must provide 21 days notice.

BREAKING YOUR LEASE

If you need to move out of the property while you are still in a fixed term period of your lease, this is called a 'break lease', there is no minimum period of notice required, but if you are in the first half of your lease, you are required to pay 6 weeks rent or in the 2nd half, you are required to pay 4 weeks rent.

ACCESS

We will need to access to the property to show prospective tenants through, this will only happen in the last 14 days before your vacate date. This will usually happen on Wednesday and Saturdays for 15-30mins (but can change), we respectively request that you have the

property in a presentable manner for these inspections. You will be notified of all inspections.



KEYS

If there have been any changes to the security devices or you have changed any locks in the premises, please inform your property manager immediately as we will need to organise copies of these. Please note, if you changed the locks, this will be your expense as it is against the Act to change a lock without permission of the agent/landlord, if permission was granted copies of all new keys must be given to the agent.

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Depending on when you vacate, determines the amount of notice required

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All this information can be found in your Residential Tenancy Agreement and in your welcome pack.